

KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

Board Meeting Minutes – October 13, 2022

Call to order –Chairman Fabrizius called the meeting to order at 7:16 a.m. at 2315 Dean Street, Suite 100, St Charles, IL. Board members present were: Fabrizius, Pauling, Konen and Soliz. Quinn was present on Zoom. Staff members present were: Rebecca Briggs, Speranske, McPartlan, Monreal, and Shroder. Hagen-Moeller was present on Zoom. Rand Briggs and Rankin were absent. We had one guest as well: Eric Carlson.

Approval of Agenda – Motion made by Soliz to approve the agenda and seconded by Konen; and **motion carried**.

Approval of Minutes – Motion made by Konen to accept the meeting minutes from September 8, 2022 and seconded by Pauling; and **motion carried**.

Public Comment: none.

Time Sheets: Motion to approve made Konen by and seconded by Soliz; and **motion carried**.

LUO Review: Motion made by Soliz to approve LUOs **22-080 to 22-087**, seconded by Konen; and **motion carried**.

Correspondence: There was an article in the Daily Herald on site for which we wrote LUO 22-084 about public feeling toward the project.

Staff Reports:

Administrative Coordinator – (see attached.) Hagen-Moeller wanted the board to understand that the Dept of Ag is cracking down on districts who are late with their reports so when she has to ask board members to sign reports, it has to be done in a timely fashion. She also mentioned that she has been reviewing old district policy that needs updating and to look for that in future agendas.

Resource Conservationist – (see attached.)

Resource Analyst – (see attached.)

Resource Assistant – (see attached.)

Office Assistant – (see attached.)

District Conservationist –NRCS has hired a new soil conservationist to work out of the McHenry office. She said she will have him come to a board meeting once he’s settled in. There is going to be a soil conservationist (urban conservationist) coming to the Will County New Lenox office soon, but Briggs is unsure how that will impact our district or how the position will work.

Board Action Items:

Motion to approve the purchase of new logo apparel not to exceed \$150 by each employee and not to exceed \$50 by each board member made by Soliz was seconded by Konen, and **motion carried**.

Motion to approve the finished FY22 Annual Financial Report made by Soliz was seconded by Pauling, and **motion carried**.

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Motion to approve having maintenance done on the RAV was made by Konen was seconded by Soliz, and **motion carried**.

Financial report and current bills – Hagen-Moeller mentioned that we don't have all the data for bank balances, so those numbers will show up in next month's balance sheets. **Motion** made by Soliz to accept financial report and pay current bills seconded by Pauling; and **motion carried**.

Personnel Committee: none.

Agriculture Committee: none.

Legislative Committee: Soliz mentioned that the Association of Soil & Water Districts is moving to a new building only a few blocks away from the Capitol in Springfield. The old building will be sold to pay for the new one.

Urban Manual: none.

Outreach/Marketing Committee: none.

Grants: none.

New Business – Motion made by Konen and seconded by Pauling to approve the purchase of a tablet not to exceed \$500 for Hagen-Moeller's use, and **motion carried**.

Motion made by Soliz and seconded by Pauling to adjourn at 8:13 a.m.; and **motion carried**.

Respectfully submitted,

William Pauling
Secretary/Treasurer

JS